



PRACTICAL INFORMATION NOTE

49TH MEETING OF THE DIRECTORS-GENERAL FOR CIVIL PROTECTION OF THE EUROPEAN UNION, OF THE EUROPEAN ECONOMIC AREA AND OF THE CANDIDATE COUNTRIES

CZ PRES 2022

5 – 6 October 2022, Prague, Czech Republic

czpres2022.hzscr.cz



EU2022.CZ





This document provides general practical information for participants of the meeting. Please note that the information contained in the document is subject to change depending on the epidemic situation.

Delegations format

The countries are kindly asked to nominate two participants. The meeting is intended for following: civil protection Directors-General from the EU countries, the European Economic Area and candidate countries, head of delegation and a second attendee.

Accreditation

Step 1 – Registration of Delegation Accreditation Officer (DAO)

Please nominate one DAO per the state who will complete the accreditation process for the whole delegation. To register your DAO, please follow the [link](#) or QR code below and fill in short Slido form. Within 12 hours after the registration, registered DAO will receive the email with the access to the Accreditation system.



Passcode: 49DG

The deadline for DAO registration is 9 September 2022.

Step 2 – Accreditation system

The accreditation for the meeting is provided by means of the Czech Presidency on-line central accreditation system.

We recommend that accreditation for the whole delegation is realised by one person – the DAO. We would like to ask the DAO to enter the required data for all members of the delegation, and, if necessary, change the data that was not entered correctly, before the deadline **26 September 2022**. Please note that you will be asked to upload recent colour photos of the delegation members.

The event organizer will check your registration and confirmation message will be sent once your accreditation is approved. In case of difficulties with the on-line accreditation system, please contact Lenka Štiková (telephone: +420 724 193 402 or e-mail: lenka.stikova@hzscr.cz)

Please note that after the deadline will no longer be possible on-line accreditation. In this case, please contact Lenka Štiková (telephone: +420 724 193 402 or e-mail: lenka.stikova@hzscr.cz) and she will help you with the additional possibilities of accreditation.

The deadline for DAO registration is 9 September 2022.

Badges

Security badges will be distributed when the delegations arrive in the hotel during the check-in process. We kindly ask you to wear the badges at all times during the entire meeting programme. Please report immediately any loss of security badges to the organizers.

Accommodation and meeting venue

The Presidency has pre-booked accommodation for the workshop participants at OREA Hotel Pyramida Praha.

OREA Hotel Pyramida Praha
Bělohorská 24
169 00 Praha 6
Czech Republic

To book your accommodation in the OREA Hotel Pyramida Praha please follow the link below. [OREA HOTEL BOOKING](#)

Accommodation should be booked no later than 16 September 2022.

The Presidency will not cover accommodation costs.

Free internet access is available in all rooms of the hotel.

The OREA Hotel Pyramida Praha also serves as the meeting venue.

Arrival / Departure / Transport

The Commission will provide one pre-paid economy travel ticket per Member State and Participating State. Please communicate your nominations and contact details, indicating your travel preferences by 19 September 2022 by email to: ECHO-CP@ec.europa.eu. The travel agency American Express AMEX) will then contact the nominated person with a selection of available travel tickets for the meeting.

We recommend you that you arrange your flight or train that arrives in Prague on Tuesday, 4 October afternoon. Delegations are requested to indicate their arrival and departures times in the accreditation system. Delegates will be met at the Prague Airport in Arrival Halls of Terminals 1 or 2; or in Arrival Hall of the Prague Main railway station by the meeting organizers. Transport will be organised from the airport or the railway station to the OREA Hotel Pyramida Praha. The journey takes approximately 30 minutes.

Should the participants arrive directly to the OREA Hotel Pyramida Praha by car, please follow the instructions of the hotel.

Transportation for scheduled social events away from the meeting venue will be provided by buses. We are unable to meet any requests for transport outside the time-frame of the meeting or beyond Prague.

We will arrange also the transport from the meeting venue to the Prague Airport or the Prague Main railway station on Thursday, 6 October 2022 after lunch and on Friday, 7 October 2022 in the morning. Please note that after transfer from the hotel to the Prague Airport or the Prague Main railway station on 7 October 2022, organizers will not provide any further transport.

Meals

Dinner on Tuesday, 4 October, lunches on Wednesday, 5 October and on Thursday, 6 October will be served at the restaurant at the OREA Hotel Pyramida Praha. Dinner on 5 October is arranged within the boat cruise on the Vltava river.

Social Events

Wednesday 5 October 2022

Sightseeing boat cruise on the Vltava River from the dock at the Čechův Bridge to the Podolská vodárna and back starting at 6.00 p.m. During the cruise will be served dinner.

Thursday 6 October 2022

Presidency concert in the Church of St. Nicholas in Lesser Town, Prague. The Prague Cathedral Orchestra led by Josef Kšica will play Moravian-Slovak Suite, composed by Vítězslav Novák. Concert will start at 6.00 p.m.

Interpretation

English, French and Czech language simultaneous interpretation will be provided during the plenary sessions.

Further information

For further information please consult our web page: www.hzscr.cz/presidency

The Czech Presidency looks forward to welcoming you in Prague and is at your disposal to ensure that your stay will be as pleasant as possible.

Should you have any questions regarding the provided practical information, please do not hesitate to contact:

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